

Christmas & New Year Arrangements 2024-2025



Courier Collections

Although we appreciate there may be some samples that are dispatched and received in the days leading up to the Christmas break, **the last date for NRM organised courier collections is Thursday 19th December**. This service will recommence on **Tuesday 2nd January**.

Please note exceptions to this date:

- All samples for or including **Residual Biogas Potential (RBP) and Biomethane Potential (BMP)** must be with us by **Friday 13th December**.
- All samples for or including **Biological Oxygen Demand (BOD)** must be with us by **Friday 13th December**.
- All samples for or including **Volatile Fatty Acids (VFAs)** must be with us by **Tuesday 17th December**.
- All samples for or including **Microbiology** must be with us by **Wednesday 18th December**.

Please note that there is no buffer for Microbiology. If there is a delay with the courier and your samples arrive after the cut off date of Wednesday 18th December, your analysis will be cancelled.

Laboratory Operations

The laboratory will be running a full analytical service up to and including the morning of **Tuesday 24th December**. However, analyses that take more than one working day or those that are more complex may not be completed before the Christmas break.

Friday 13th December	Normal laboratory service (RBP, BMP and BOD sample cut off)
Monday 16th December	Normal laboratory service
Tuesday 17th December	Normal laboratory service (VFA sample cut off)
Wednesday 18th December	Normal laboratory service (Micro sample cut off)
Thursday 19th December	Normal laboratory service (last day for courier collections)
Friday 20th December	Normal laboratory service
Monday 23rd December	Normal laboratory service
Tuesday 24th December	Normal laboratory service until 12:30pm
Wednesday 25th December	Christmas Day bank holiday
Thursday 26th December	Boxing Day bank holiday
Friday 27th December	Laboratory closed
Monday 30th December	Laboratory closed
Tuesday 31st December	Laboratory closed
Wednesday 1st January	New Year's Day bank holiday
Thursday 2nd January	Courier collections and normal laboratory service resume

Should you need to contact us on a matter of urgency during this period, please leave a telephone message on **01344 866 388** or email **enquiries@nrm.uk.com**. Emails and messages will be checked intermittently by staff on duty.

We would like to take this opportunity to wish you and your colleagues a happy holiday and a wonderful New Year.