

Christmas & New Year Arrangements 2023-2024

Courier Collections

Although we appreciate there may be some samples that are dispatched and received in the days leading up to the Christmas break, **the last date for NRM organised courier collections is Monday 18th December**. This service will recommence on **Tuesday 2nd January**.

Please note exceptions to this date:

- All samples for or including **Residual Biogas Potential (RBP)** must be with us by **Wednesday 13th December**.
- All samples for or including **Biological Oxygen Demand (BOD)** must be with us by **Thursday 14th December**.
- All samples for or including **Biomethane Potential (BMP)** must be with us by **Monday 18th December**.
- All samples for or including **Microbiology** must be with us by **Tuesday 19th December**.
Please note that there is no buffer for Microbiology. If there is a delay with the courier after the uplift on Monday 18th December, your analysis will be cancelled.
- All samples for or including **Volatile Fatty Acids (VFAs)** must be with us by **Wednesday 20th December**.

Laboratory Operations

The laboratory will be running a full analytical service up to and including the morning of **Friday 22nd December**. However, analyses that take more than one working day or those that are more complex may not be completed before the Christmas break.

Monday 18th December	Normal laboratory service (last day for courier collections)
Tuesday 19th December	Normal laboratory service
Wednesday 20th December	Normal laboratory service
Thursday 21st December	Normal laboratory service
Friday 22nd December	Normal laboratory service until 12:30pm
Monday 25th December	Christmas Day bank holiday
Tuesday 26th December	Boxing Day bank holiday
Wednesday 27th December	Laboratory closed
Thursday 28th December	Laboratory closed
Friday 29th December	Laboratory closed
Monday 1st January	New Year's Day bank holiday
Tuesday 2nd January	Courier collections and normal laboratory service resume

Should you need to contact us on a matter of urgency during this period, please leave a telephone message on **01344 866 388** or email **enquiries@nrm.uk.com**. Emails and messages will be checked intermittently by staff on duty.

We would like to take this opportunity to wish you and your colleagues a happy holiday and a wonderful New Year.