

Christmas & New Year Arrangements 2022-2023



Courier Collections

Although we appreciate there may be some samples that are dispatched and received in the days leading up to the Christmas break, **the last date for Chemtech organised courier collections is Wednesday 21st December**. This service will recommence on **Tuesday 3rd January**.

Please note that this is a busy time for couriers, and there may be potential delays of up to 24 hours in December due to increased demand. This may result in your samples arriving to us later than usual.

Laboratory Operations

The laboratory will be running a full analytical service up to and including **Friday 23rd December**. Please note that if you are delivering samples to the laboratory on **Friday 23rd December**, the latest time for drop off is 3pm. However, analyses that take more than one working day or those that are more complex may not be completed before the Christmas break.

Please ensure any samples are received at the laboratory **before Friday 23rd December or after 3rd January** as we will be closed during this time and will not be able to receive samples.

Monday 12th December	Normal laboratory service
Tuesday 13th December	Normal laboratory service
Wednesday 14th December	Normal laboratory service (last courier collection for 5-day standard – results before Christmas)
Thursday 15th December	Normal laboratory service (last Chemtech driver collection for 5-day standard – results before Christmas)
Friday 16th December	Normal laboratory service
Monday 19th December	Normal laboratory service
Tuesday 20th December	Normal laboratory service
Wednesday 21st December	Normal laboratory service (last day for courier collections)
Thursday 22nd December	Normal laboratory service (last day for sample submission)
Friday 23rd December	Normal laboratory service (Latest sample drop-off time 3pm)
Monday 26th December	Bank holiday – laboratory closed
Tuesday 27th December	Bank holiday – laboratory closed
Wednesday 28th December	Laboratory closed
Thursday 29th December	Laboratory closed
Friday 30th December	Laboratory closed
Monday 2nd January	Bank holiday – laboratory closed
Tuesday 3rd January	Courier collections and normal laboratory service resume

We would like to take this opportunity to wish you and your colleagues a happy holiday season and a wonderful New Year.

